

# APPLICATION FOR EMPLOYMENT

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
First M.I. Last \* (Maiden)

Have you ever worked for The Akron Porcelain & Plastics Co.?  yes  no

Present Address \_\_\_\_\_  
Street Apt. #  
\_\_\_\_\_ City State Zip

Phone: (\_\_\_\_) \_\_\_\_\_ Alternate Phone: (\_\_\_\_) \_\_\_\_\_

Are you a citizen of the United States?  yes  no  
If not a citizen, do you have permission to remain permanently in the US?  yes  no

Are you 18 years of age or older?  yes  no

Have you ever been convicted of a felony or misdemeanor?  yes  no  
If yes, please give details: \_\_\_\_\_

Have you ever served in the US Armed Services?  yes  no If yes: Dates: \_\_\_\_\_

Branch: \_\_\_\_\_ Duties and special training: \_\_\_\_\_

**Employment Availability:**  Full Time  First Shift  Any Shift  
 Part Time  Second Shift  
 Temporary  Third Shift

Date you can start: \_\_\_\_\_ Pay Expected: \_\_\_\_\_

Referred by: \_\_\_\_\_ Will you work overtime if asked?  yes  no

Do you have any physical or medical problems which would prohibit you from performing the job applied for?  
 yes  no  
If yes, please provide details: \_\_\_\_\_

## **Education:**

<u>School</u>	<u>Name</u>	<u>City</u>	<u>Course of Study</u>	<u>Circle Last Year Completed</u>			
High School	_____	_____	_____	1	2	3	4
College	_____	_____	_____	1	2	3	4
Other	_____	_____	_____	1	2	3	4

Are you a high school graduate?  yes  no  
If not, do you have a GED?  yes  no

(OVER)

**Complete all present and past employment, beginning with your current or most recent:**

1. **Name & Address of Employer:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone Number: (\_\_\_\_) \_\_\_\_\_  
Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_  
Weekly Pay: Start \_\_\_\_\_ End \_\_\_\_\_  
Starting Title: \_\_\_\_\_  
Present/Last Title: \_\_\_\_\_  
Type of Business: \_\_\_\_\_  
Brief Description of Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

2. **Name & Address of Employer:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone Number: (\_\_\_\_) \_\_\_\_\_  
Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_  
Weekly Pay: Start \_\_\_\_\_ End \_\_\_\_\_  
Starting Title: \_\_\_\_\_  
Present/Last Title: \_\_\_\_\_  
Type of Business: \_\_\_\_\_  
Brief Description of Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

3. **Name & Address of Employer:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone Number: (\_\_\_\_) \_\_\_\_\_  
Dates Employed: From \_\_\_\_\_ To \_\_\_\_\_  
Weekly Pay: Start \_\_\_\_\_ End \_\_\_\_\_  
Starting Title: \_\_\_\_\_  
Present/Last Title: \_\_\_\_\_  
Type of Business: \_\_\_\_\_  
Brief Description of Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Please check employers we may not contact: \_\_\_\_\_ 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3  
Reason: \_\_\_\_\_

All potential employees are evaluated without regard to race, color, religion, sex, national origin, age, disability, veteran status or any other legally protected status.

\*This information is required for positive identification purposes when checking records. It will not be used for any other purpose.

I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and if I am employed, my employment shall be terminated.

Signature: \_\_\_\_\_

Email To [HR@akronporcelain.com](mailto:HR@akronporcelain.com)